



Facilitating individual & organization
self-awareness, growth & transition



Alison Kahn
Writing Consultant

Since the mid-1970s, Alison Kahn has helped thousands of government employees with their written communication skills, starting as an employee development specialist with the Office of Personnel Management's training bureau and continuing as a consultant with her own company, Aranda Training Programs.

She conduct writing and editing classes for both interagency and single agency groups, usually in the Washington D.C. area, but has also traveled far afield (under contract with the U.S. Agency for International Development and the International Institute of USDA's Graduate School) to help Foreign Service local hires with their written English skills. Since 2000, she has run courses in South Africa, Benin, Morocco, Egypt, Nigeria, Ghana, Malawi, Hungary, Macedonia, and El Salvador.

Her teaching encompasses clear writing through critical thinking, report and letter writing, essentials of English grammar and usage, editing and proofreading. For several years she has been recognized by the Graduate School as distinguished adjunct faculty for exceptional quality and ability to teach effectively.

Born in Australia to a family of educators and writers, Alison graduated from the University of Adelaide with a degree in English and International Relations. She later gained a Master of Arts degree in Liberal Studies from Georgetown University in Washington, D.C. Besides teaching in Australia, she has taught high school level students at the International School in Jakarta, Indonesia, and at Academia Cotopaxi in Quito, Ecuador.

She volunteers as a writer/editor with a number of local and metropolitan concerns: The Community Action Agency of Anne Arundel County, Court Appointed Special Adovcates, Inc. of Anne Arundel County, Newport Partners, and the Apartment and Office Building Association for Metropolitan Washington.

She is also a committed volunteer at Anne Arundel Medical Center. She is a member of the International Club of Annapolis and the American Association of University Women.